

CONSUMER INFORMATION GUIDE SUMMARY 2015-2016

Federal Regulations require schools to provide certain consumer information annually to its students, along with a statement of procedures regarding where to obtain that information. To follow is a listing of all of the Basic Consumer Information Requirements (BCIR), as excerpted from the 2014-2015 Federal Student Aid (FSA) Handbook (most recent version as of the release date of this guide that included BCIR) and based on certain Program Integrity Measures. Some of the information below can be obtained within this Consumer Information Guide¹, the institution's catalog and/or related addenda, and the Consumer Information Guide Supplement, all of which are available in both paper format and electronically on institution's website. The institution can provide a paper copy of any of the listed information and key regulatory disclosures upon request. It should also be noted that certain statistics regarding student outcomes, as required by Federal regulation, are available electronically on the institution's website. These are referred to throughout the Consumer Information Guide.

Table Key:

+ Available by Program on the Institution's Website	● Available in the Institution Catalog and/or Addendum
* Available in the CIG Supplement	◆ Available in the Consumer Information Guide (CIG)

+ ● ◆	Cost of attending the institution
● ◆	Need based and non need based SFA that is available
● ◆	Terms and conditions under which the students received Federal Direct Loans
* ●	The need and non need based state and local aid programs, institution aid programs, and other private aid programs
● ◆	How students apply for aid and how eligibility is determined
● ◆	How the institution distributes aid among students
◆	The rights and responsibilities of students receiving aid
◆	Verification Requirements
◆	How and when financial aid will be disbursed
◆	The terms and conditions of any employment that is part of the SFA package, e.g. FWS
◆	The terms of, the schedules for, and the necessity of loan repayment and required loan exit counseling
●	The criteria for measuring satisfactory academic progress, and how a student who has failed to maintain SAP may re- establish eligibility for SFA
● ◆	A statement of the requirements for the return of SFA funds when a student withdraws from the institution, information about any refund policy with which the students must comply, and the institution's withdraw policy
* ●	Whom to contact for information on student financial assistance, general institution issues, and Consumer Information
* ● ◆	The names of associations, agencies, and/or governmental bodies that accredit, approve, or license the institution and its programs, and the procedures by which a student may receive a copy for review of the institution accreditation, licensure or approval
●	The specific facilities and services available to disabled students
* ●	The degree programs, training, other education offered, and any plans the institution has for improving academic programs 5

Table continued on reverse...

¹ The Consumer Information Guide also contains a version of this Consumer Information Guide Summary

Consumer Information Guide Summary 2014-2015

...Table continued from front

◆	The availability of a GED program, if the institution admits students who do not have a high school diploma or equivalent
●	The instructional, laboratory, and other physical plant facilities associated with academic programs
* ●	A list of faculty and other instructional personnel
◆	The terms and conditions under which students receiving federal education loans may obtain deferments
N / A	Information regarding the availability of SFA funds for study abroad programs – This requirement is not applicable at this institution.
●	Institution policies on transfer of credit, including the criteria it uses regarding the transfer of credit earned at another institution, and a list of any schools with which it has established an articulation agreement
◆	Information of student body diversity in the categories of gender and ethnicity of enrolled, full time students and students who receive federal Pell grants ¹
+ ◆	Information on placement of and types of employment obtained by graduates of the schools degree or certificate programs
●	Information on the types of graduate and professional education in which graduates of the schools 4 year degree programs enrolled.
◆	Retention rates of certificate or degree seeking first time full time undergraduate students ¹

Other disclosures and information that are available to you are:

● ◆	Prevention of Drug and Alcohol Abuse What You Need to Know if You've been Convicted of the Possession or Sale of Drugs ⁴
◆	Campus security statistics and campus security policies ^{1,2}
+ ◆	Sex Offenders and Predatory Registration Law (FL)
◆	U.S. Department of Justice's National Sex Offender Public Website (NSOPW)
◆	Title IX Procedures – Sexual Harassment and Sexual Violence
●	The schools policy regarding all vaccinations ³
◆	Policies and sanctions related to copyright infringement and liabilities students may face for unauthorized distribution of copyrighted materials
● ◆	FERPA - right to review records, procedures for reviewing records, policy regarding disclosure, etc
◆	Completion Rates ¹
◆	Voter Registration forms made widely available to students
◆	Constitution Day
◆	Code of Conduct for Education Loans
◆	Private Education Loans – including a TILA statement and a statement that the borrower may qualify for other SFA assistance, and that SFA assistance may be more favorable
◆	Preferred Lender List applicable to private loans
◆	Textbook Information ⁶
* ◆	Student Complaint Procedure
+ ● ◆	On-Time Completion Rates
+ ● ◆	Median Loan Debt
+ ● ◆	Occupational Listings

1. Information, as it appears on the College Navigator website, is based on IPEDS submissions that are deemed final and closed. A link to College Navigator is available within the Consumer Information Guide in Appendix A.

2. This information is distributed to all students and employees electronically. Print copies are available upon request. Students are encouraged to view the institution's website and/or the Student Portal for updates.

3. For faculty, this information is delivered during the hiring process.

4. A separate written notice is distributed directly to all current students which advises the student that a conviction of a drug offense during a period of enrollment for which SFA funds are received results in a loss of SFA eligibility. For a student who loses SFA eligibility due to a drug violation, a separate written notice of how to regain eligibility will be provided directly. It should also be noted that Federal Regulations require that the institution's drug policy be evaluated biennially to assess if there were any drug and alcohol related fatalities that occurred on campus and the number and types of sanctions. This information would be available upon request.

5. A copy of the Academic Improvement Plan is available upon request from the institution.

6. Textbook information is available upon request. Please consult your Admission's Representative for more information or visit the institution's website.